



Kildare County Council

Building Control Department

Request for Exemption of Fees from Building Control Management System

(Article 22 – Exemptions – Building Control Regulations 1997 to 2018)

I hereby seek an exemption from fees under the above article of the regulations on the basis as outlined below –

Application or Notice Types	Y	N	€ Amount of Fee
1. Commencement Notice			
2. 7 Day Notice			
3. Fire Safety Certificate			
4. Revised Fire Safety Certificate			
5. Regularisation Certificate			
6. Disability Access Certificate			
7. Revised Disability Access Certificate			
8. Application for a Dispensation from Building Regs			
9. Relaxation of Building Regulations			
10. Material Change of Use			

Reason for Claim of Fee Exemption

Voluntary Body – Article 22(2)(a): _____ Y/N

The Application is being made by or on behalf of a Voluntary Organisation.

Note: Voluntary and Charitable are not the same thing, see below.

a. CONFIRM THE FOLLOWING:

1. Voluntary funding only

provide details _____

2. Number of paid directors

provide details _____

3. Other

provide details _____

b. OUTLINE ONE OF THE FOLLOWING USES OF THE BUILDING:

1. Article 22 (2)(a)(i) - intended to be used for social, recreational, educational or religious purposes by inhabitants

of a locality generally or by people of a particular group or religious denomination and is not to be used mainly for profit or gain

provide details _____

2. Article 22 (2)(a)(ii) - intended to be used as a hostel, work-shop or other accommodation for disabled, poor or homeless persons and is not to be used mainly for profit or gain

Provide details _____

3. Article 22 (2)(a)(iii) - is ancillary to as described in item 1. Or 2. above,

Provide details _____

APPROVED HOUSING BODY – Article 22(2)(b)..... Y/N

The Applicant is a body standing approved of for the purposes of section 6 of the Housing (Miscellaneous Provisions) Act, 1992 (No. 18 of 1992).

If Yes complete the two headings below.

Provide proof of the above status

provide details _____

a. Outline one of the following uses of the building

1. Article 22 (2)(b)(i) - designed or intended to be used for the accommodation of poor or homeless persons or persons who would otherwise be likely to require housing accommodation provided by a housing authority, and is not to be used mainly for profit or gain

provide details _____

2. Article 22(2)(b)(ii) – ancillary to CI 22(2)(b)(i)

provide details _____

I hereby confirm that I have read Article 22 of the Building Control Regulations 1997 to 2018 and comply fully with its provisions and as such request an exemption from fees for the application/ notice as outlined above.

Signed: _____ Date: _____

Name (Block Letters): _____

Role or Title: _____

Premises Name: _____

Premises Address: _____

Use of Premises: _____

Validation Building Control Office

Delegated Person (Article 22) Name: _____

Local Authority Exemption Policy Ref No: _____

This completed form should be attached to the Notice or Application being submitted.

A Separate Form should be completed in respect of each Notice or Application.