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**Kildare County Council  
Non-Principal Private Residence Charge under the Local Government  
(Charges) Act 2009, as amended.**

**Declaration that a property is unsuitable for use as a dwelling within the  
meaning of the above act.**

Owner's Name: \_\_\_\_\_

PPSN:								
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Correspondence address: \_\_\_\_\_

\_\_\_\_\_

Contact no: \_\_\_\_\_

**Details of the property being declared by the owner as “unsuitable for use  
as a dwelling”**

Address: \_\_\_\_\_

\_\_\_\_\_

Was this property uninhabitable on the following dates:

Yes                      No

31st March 2011:        [ ]                      [ ]

31st March 2012:        [ ]                      [ ]

31st March 2013:        [ ]                      [ ]

- When was the property last occupied? \_\_\_\_\_
- Does the property have a sound roof? – Yes/No \_\_\_\_\_
- If no, please give details of why it is deemed unsound:

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- Is the property affected by dampness? – Yes/No: \_\_\_\_\_

If yes, please give details of where it is damp, rooms affected etc.

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- Does the property have an indoor water supply? – Yes/No: \_\_\_\_\_

If no, is this because the supply has been temporarily disconnected or did it ever have a water supply? – Please give details:

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- Does the property have an indoor toilet, WHB? – Yes/No: \_\_\_\_\_
- Does the property have an indoor shower or bath? – Yes/No: \_\_\_\_\_
- Outline details of the heating system in the property (solid fuel fire only, radiators, storage heating etc.):

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Does the property have electricity: - Yes/No: \_\_\_\_\_

If no, give details as to why the property has no electricity: \_\_\_\_\_

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The following documents must be included with this declaration:

- Photographs to show an external view of the property and internal view of the property.
- Site location map with property clearly marked thereon

***I declare that the information provided by me, the owner of the above property, which I am determining as “unsuitable for use as a dwelling” is true and correct to the best of my knowledge and I fully understand that if this statement is incorrectly made by me, I am liable for charges, penalties and fines as set out in the Local Government (Charges) Act 2009, as amended.***

***I further undertake to notify Kildare County Council if this property is refurbished or if repairs are carried out to it which would render it suitable for use as a dwelling or if the property is occupied again.***

Signed: \_\_\_\_\_  
Owner of the property

Date: \_\_\_\_\_

Witnessed: \_\_\_\_\_  
Peace Commissioner or Commissioner of Oath or Member of the  
Garda Siochana

**Please return the completed form along with photographs and site location map to NPPR, Finance, Kildare County Council, Athy Customer Service Point , Rathstewart , Athy , Co. Kildare.**

Ph: 045 980657

E-mail: [nppr@kildarecoco.ie](mailto:nppr@kildarecoco.ie)