## Kildare County Council Libraries Public Access Devices with Internet Access: Terms and Conditions of Use

Kildare County Council provides public access devices (PCs and laptops) with access to the Internet as a service to library members subject to the following terms and conditions:

- 1. Access to this service is via Library Card Number and PIN.
- 2. Library members may only use their own library card details to access the service—transfer or use of another member's details is not permitted.
- 3. A single PC session for library members is typically of 60-minute duration, subject to PC availability and branch opening times. Members may self-extend their session duration, subject to availability—the system will display a prompt regarding this option near the end of the session. Laptops are available for 3-hour loan periods for use in the library only.
- 4. PC sessions may be booked up to 7 days in advance, online or with a member of staff.
- 5. Sessions may be restricted (in number and/or duration) according to demand or other factors determined by library staff.
- 6. Guest logins are available on request to adults who are not library members; these permit access to PCs only for a single-use, non-extendable 20-minute session. Non-member access to laptops is not provided.
- 7. There is no charge for this service, but all printing is subject to a charge at different rates for A4, A3, black & white and colour printing. Please check with staff for current rates.
- 8. Public access devices with Internet access are provided on a self-learning basis and library staff may not be able or available to assist users.
- 9. Users are subject to all legislation regarding the use of electronic communication and each user is responsible for use of this electronic resource in an ethical and lawful manner.
- 10. All members under 18 years of age are required to have parental/guardian consent to use this service. Children with parental/guardian consent are permitted a single PC session of max. 60-minutes per day only; these sessions cannot be extended. Adult members, and young adult members aged 15 or over with parental/guardian consent, may also borrow laptops for use in the library.
- 11. Use of service by children/vulnerable adults is the responsibility of their parent/guardian. Kildare County Council bears no responsibility for the deliberate or unintentional exposure of children/vulnerable adults to content deemed disturbing or inappropriate.
- 12. Not all information found on the Internet is accurate, complete, up to date or otherwise acceptable to all individuals. Kildare County Council is not responsible for the accuracy, quality or content of the information retrieved from the Internet. Any infringements of copyright are the responsibility of the user.
- 13. Kildare County Council cannot accept responsibility for any damage, loss, costs, or expenses arising from usage of this service. By accepting this policy, a user of this service agrees to indemnify Kildare County Council in respect of any damage, loss, costs, or expenses whatsoever either to the user or any third party that arise from this service, which indemnity includes any legal proceedings whatsoever (including all costs thereof) that arise from the user of this service.
- 14. Users should be aware that as electronic security cannot be guaranteed, Kildare County Council bears no responsibility for unauthorised access to transactions and communications undertaken by users or any other problems users may encounter with e-mails, online banking/credit card transactions, online bookings, online shopping etc.
- 15. Users will not access, download, or share, or attempt to access, download, or share, any material that is likely to be considered unlawful, offensive, or pornographic in nature.
- 16. Users should be aware that statistics in respect of general PC and Internet usage are recorded including a listing of sites visited and services used. This data is used to monitor the performance of the library public access computer and Internet service, is anonymous, and is not made available to any third parties.
- 17. Users are reminded that from time to time that the service may be unavailable for technical, maintenance, or other reasons beyond the control of Library staff.
- 18. Kildare County Council reserves the right to withdraw this service from individual library members, or the service in general, without notice at any time in the future.

