Comhpháirtíocht Sábháilteachta Pobail Áitiúil Chill Dara
Kildare Local Community Safety Partnership

Comhairle Contae Chill Dara
Kildare County Council

Table of Contents

1. Kildare Safe and Connected Community Grant Scheme Overview 2.
2. Who May Apply 2.
3. What Can Be Funded 2.
4. Requirements For Proposed Activities/Projects 3.
5. Projects Or Activities Which Do Not Qualify 4.
6. Grant Application Process 4.
7. Criteria For Assessment 5.
8. Award Details 6.
9. Payment Process 6.
10. Responsibilities Of Successful Applications 7.
11. Further Information 8.

Kildare Safe and Connected Community Grant Scheme Overview

Kildare County Council, in partnership with the Kildare Local Community Safety Partnership, is delighted to announce The Kildare Safe and Connected Community Grant Scheme. This is a single funding opportunity, supported by Kildare County Council, to launch the establishment of the Kildare Local Community Safety Partnership. This grant scheme supports community groups to develop initiatives that build community resilience and promote positive engagement within local areas. Funding is available for projects that encourage community safety and wellbeing, public awareness, and stronger connections between residents and local services. Through this grant, Kildare County Council seeks to foster safer, more vibrant, and connected communities. Applications are welcomed from community groups committed to making a positive impact in their local area.

Applications are invited for funding awards up to €3,000. Please note the closing date for applications is 30th October 2026 at 4pm.

Who may apply

The scheme welcomes applications from a broad range of groups and age cohorts. Priority will be afforded to community groups and to initiatives delivered in partnership with local communities that promote community safety, encourage positive social interaction, strengthen community networks, and enhance feelings of safety, inclusion and connectedness.

The activity must take place in Kildare.

What Can Be Funded

Funding is available for projects and activities that promote community safety, strengthen community connections, and support safer, more inclusive neighbourhoods. Examples of eligible projects include:

- Community safety awareness campaigns and information events.
- Workshops, training sessions, talks, seminars, and community education initiatives that equip individuals and communities with the knowledge and skills to enhance personal safety, online safety, wellbeing, and community resilience.

- Community events that encourage positive engagement, social inclusion, and stronger community networks.
- Programmes that support and enhance feelings of safety and wellbeing within the community.
- Youth engagement projects that promote positive participation, leadership, and community responsibility.
- Initiatives that increase community pride and contribute to a safer local environment.
- Projects that encourage collaboration between community groups, residents, and relevant agencies.
- Innovative community-led initiatives that support community safety.

Priority will be given to projects that demonstrate a clear community safety benefit, encourage community participation, and contribute to building safer, stronger, and more connected communities.

Requirements for proposed activities/ projects

Activity/ Project must:

- Provide good value for money,
- Be inclusive, appropriate and respectful in theme and approach,
- Uphold current Health and Safety guidelines.
- Be organised at community level and encourage participation from the community,
- Be accessible to diverse audiences and participants,
- Be feasible based on realistic financial basis,
- Must comply with National Procurement Guidelines,
- In the event that applications are submitted for individual goods or services exceeding €1,000, the submission of 3 quotations is required.
- A Tax Clearance Certificate is needed if you receive more than €10,000 in a 12-month period in grants, subsidies or similar payments from public sector bodies.
- Permission must be obtained prior to application and evidence of permission supplied if (a)involving sites or locations in private ownership (b) requires the participation of a community group,
- For festivals/events occurring on public property or relating to public infrastructure, groups must upload a letter confirming Public Liability insurance (and Employers Liability insurance if you have employees) with indemnity limit(s)

of not less than €6.5million (and €13million) respectively covering any liability, loss, claim or proceedings. Insurance must contain a notation of an indemnity for Kildare County Council.

- Comply with planning regulations and civic memorial policy if applicable. Further information can be obtained on www.kildarecoco.ie.
- Project must demonstrate that it is not 100% dependent on the grant in the instance of a partial award.
- Project must take place from 1st January 2027 to 29th September 2027 in Kildare.
- Please note that funding must be drawn down before the 28th of February 2027. Failure to draw down payment before this date may lead to funding being revoked.
- Event Evaluation and Evidence of Spend reports must be uploaded via Submit by 30th September 2027.
- **Failure to submit these reports will result in the Council being unable to consider a future application for grant funding.**

Projects or activities which do not qualify

The following are examples of some of the activities or projects that will not qualify for funding:

- Activities not located in County Kildare,
- Fundraising events,
- Improvements to private land that has no public access/benefit,
- Spend on alcoholic beverages, fines, legal costs, penalty payments,
- In general, cost of items for resale are ineligible,
- Generic running costs (such as heat, light, staff),
- Capital projects and infrastructural projects e.g. bollards, lights, building restoration, monuments etc.
- CCTV or any recording equipment or devices.

This list is not exhaustive and the final decision on any grant application is a matter for Kildare County Council.

Grant application process

Applications must be submitted via the online grants application system on the council's website and completed in full using the official application form.

- Applications must be accompanied by all relevant supporting documents and submitted by the closing date. Hard copy applications will be accepted in exceptional circumstances. Applications submitted by email will not be accepted.

- If you applied for a grant in the past, please use the same log in details. If you are a new user, please note that when you click on 'Apply' you will be invited to setup an account/profile for you/ your group. It is recommended that an email account in the group's name is set up for the online grant application process (instead of personal email addresses).
- Applicants must have a bank or credit union account and must submit a header from bank account statement showing the following: group name, bank name, the BIC and IBAN. Please note that transactions should be redacted. This must be uploaded with the application even if submitted on previous occasions. Please note that that only bank statements issued within the last **6 months** are acceptable
- It is essential that applicant's signature is verified by response to the security signature verification email which will issue once your form has been submitted. Unverified applications will not be processed (please check all mailboxes as it may go to you junk/spam/promotions folders).

Criteria for assessment

Applications will be assessed by an assessment panel. Criteria for assessment:

Assessment Criteria	Description	Maximum Score	Minimum Score Required
Quality of Proposal	Overall quality of the proposal submitted with a clear rationale for investment. General quality of form, level of community participation and extent of local contributions to the proposed project etc.	300	120
Project Impact	Priority will be given to projects that demonstrate a clear community safety benefit, encourage community participation, and contribute to building safer, stronger, and more connected communities.	300	120
Sustainability and Value for Money	The potential of the project to deliver lasting impacts beyond the life of the project.	200	80

	Ability to deliver the project in event of partial funding. Clear evidence of costs/ quotations for all elements.		
The capacity to carry out the proposed project.	Capacity of the group to deliver the project. The use of innovations or imaginative approaches.	200	80

Applications will be assessed in line with budget available and number of applications.

Final Approval of the grant will be given by Kildare County Council.

Award details

- The maximum award is €3,000.
- Subject to assessment, applications will be awarded, rejected or may receive a partial grant towards their project.
- Funding will not be paid until any outstanding receipts for any previous grants are submitted.
- A full project report including receipts for all costs must be submitted upon completion of the project.
- All grants awarded must be used for the specific purpose for which it has been granted. Receipts must match costings approved in grant application. Any changes in budget must be pre-approved.
- Kildare County Council reserves the right to make revisions to this scheme including awards, closing dates and may, upon occasion, re-open the scheme in-keeping with programme objectives.

Payment process

All payments will be made by bank transfer to a nominated account in the name of applicant/ group. Cheques will not be issued.

Groups must have a bank or credit union account.

Remittance advice will issue to the supplied email address.

Any monies unspent must be returned to Kildare County Council.

Responsibilities of successful applications

It is the applicant's responsibility to:

- read and understand this policy and application form, complete the online application fully and include all required documents,
- sign and uphold 'Grant Agreement' (Appendix. 1) at end of application form,
- read and be aware of Kildare County Council's Privacy Statement. Information supplied by applicants is subject to Freedom of Information legislation,
- acknowledge the award of the grant from Kildare County Council and Kildare Local Community Safety Partnership in any promotional material in any publicity pertaining to the project and submit proof of same with final project report,
- Kildare LCSP is hosted by Kildare County Council. In line with other grants issued through Kildare County Council, the applicant/lead partner in a consortium is encouraged to join Kildare Public Participation Network. You can register online at Kildare Public Participation Network (PPN) (kildareppn.ie)
- endeavour to tag Kildare County Council and the Kildare Local Community Safety Partnership on any social media posts relating to the project,
- include Kildare Local Community Safety Partnership and Kildare County Council logos where possible,
- photographs submitted may be used by Kildare County Council and the Kildare Local Community Safety Partnership on its website, social media or otherwise in promoting the grant scheme. The necessary permissions will be obtained and retained by awardee in accordance with Data Protection legislation.
- obtain all necessary permissions relating to personal data and retain them in accordance with data protection/ GDPR legislation,
- secure all necessary insurances, Kildare County Council and the Kildare Local Community Safety Partnership shall not be liable in respect of any loss, damage or costs of any nature arising directly or indirectly from this application or the subject matter of the application,
- obtain necessary permissions from all relevant authorities (e.g. Gardaí/ Planning/ Park's department/ Municipal Engineer)
- ensure compliance with all relevant legislation and regulations. Kildare County Council and the Kildare Local Community Safety Partnership, its employees or agents shall not at any time in any circumstances be held responsible or liable in relation to any matter whatsoever arising in connection with the development, planning, construction, operation, management and/or administration of individual projects,
- submit a project report, including photographs, and evidence of the spending of the grant awarded by 30th September 2027. Acceptable forms of evidence of the spending of grant award are receipts on headed paper/ till receipts, invoices stamped as 'Paid' by the supplier or showing a zero-balance due or invoices/

cheque details accompanied by a bank statement showing relevant payments. All unspent monies must be returned to Kildare County Council.

Further Information

Website: www.kildarecoco.ie

Email: grants@kildarecoco.ie

Phone: 045-906271

APPENDIX 1.

Grant Agreement

1. I/ we certify that information provided in this application is a true and fair representation of my activities and the project for which funding is being sought. I/ we have read the relevant guidelines and will comply with same.
2. I/ we undertake to ensure that any grant awarded to me by Kildare County Council and the Kildare Local Community Safety Partnership under this application will be used for the specific purpose for which it has been granted. Any monies unspent will be returned to Kildare County Council.
3. I/ we will acknowledge the support of Kildare County Council the Kildare Local Community Safety Partnership in any publicity pertaining to the project and submit proof of same with my final project report. I/ we will endeavour to tag Kildare County Council and the Kildare Local Community Safety Partnership on any social media posts relating to the project.
4. I/ we agree that photos, submitted by me, may be used by Kildare County Council and the Kildare Local Community Safety Partnership on its website, social media or otherwise in promoting the grant scheme. The necessary permissions will be obtained and retained by me in accordance with Data Protection legislation. I/ we agree to be contacted by Kildare County Council or agents operating on their behalf for marketing, communication and promotional purposes.
5. On completion of the project(s), I/ we undertake to submit documents as proof of completion and of expenditure incurred on my project no later than three months following completion of project.
6. I/ we will secure all necessary insurances. I/ we understand that Kildare County Council and the Kildare Local Community Safety Partnership shall not be liable in respect of any loss, damage or costs of any nature arising directly or indirectly from this application or the subject matter of the application.
7. Kildare County Council and the Kildare Local Community Safety Partnership, its employees or agents shall not at any time in any circumstances be held responsible or liable in relation to any matter whatsoever arising in connection with the development, planning, construction, operation, management and/or administration of individual projects.
8. I/ we have read and am aware of Kildare County Council's Privacy Statement. I am also aware that information supplied by me is subject to Freedom of Information legislation.