

RENTS REFUND REQUEST FORM – EFT DETAILS

Please complete this form and return to
Rents Section, Finance Department,
Kildare Co. Council, Áras Chill Dara, Devoy Park, Naas, Co. Kildare

Account Name(s): _____

Address 1: _____

Address 2: _____

Address 3: _____

E-mail address for Remittance Advice: _____

Contact Phone Number(s): _____

Customer Account Number: _____

(Delete as appropriate) **I / We hereby request a refund of rent from my / our rent
Account. I / We confirm that the bank details below are correct
and confirm my / our consent to have the refund lodged to this
bank account.**

Signature(s) of account name(s) (1) _____ (2) _____

Date: _____

Bank Name: _____

Branch Address: _____

Bank Account Number: _____ Bank Sort Code: _____

IBAN: _____ BIC: _____

(Delete as appropriate) **I / We confirm the above Bank Account details are correct.**

Signature(s): (1) _____ (2) _____

Date: _____

PLEASE ATTACH COPY OF YOUR BANK HEADER (TOP OF STATEMENT) TO THIS FORM.
INCOMPLETE FORMS WILL BE RETURNED

NOTE: It takes 4/6 weeks for refund to be processed.
It is the policy of Kildare County Council not to refund amounts of less than or equal to €200, also two weeks rent is held back in order to ensure that the account will always be in credit.